

## **Bourne Youth Girls Softball By-Laws**

(As amended November 3, 2004)

### **ARTICLE 1 – Purpose**

The purpose of Bourne Youth Softball is to provide all participants with an enjoyable recreational activity which fosters good sportsmanship and the spirit of team play as well as the development of sound fundamental skills in softball.

### **ARTICLE 2 – Members**

The members of Bourne Youth Girls Softball, herein referred to as the League, consist of the players, the players' parents or guardians, the coaches, and all members of the Board of Directors. League members are invited and encouraged to attend all meetings. However all decisions will be voted on by the Board of Directors in accordance with Article 8.

### **ARTICLE 3 – Elections**

The Board of Directors will be elected annually by a simple majority vote of the adult members present. The annual meeting at which the Board of Directors is elected shall be held in September of each year. Notice of this meeting shall be advertised by what method the Board of Directors choose at least three (3) days in advance of the meeting.

Executive meetings of the Board of Directors may be called any time by a simple majority of the Board.

### **ARTICLE 4 – Board of Directors**

The Board of Directors shall consist of the President, Vice President, Treasurer, Clerk, Major League Coordinator, Minor League Coordinator and Instructional League Coordinator.

### **ARTICLE 5 – Duties of the Board of Directors**

The duties of the Board of Directors shall be as follows:

- |                |   |
|----------------|---|
| President      | <ul style="list-style-type: none"><li>• Is responsible for the overall operation of the league</li><li>• Runs monthly meetings</li><li>• Oversees coordinators and Board members</li><li>• Is the representative of the League</li></ul>  |
| Vice President | <ul style="list-style-type: none"><li>• Assumes responsibilities of the President when the President is unavailable</li></ul>   |
| Treasurer      | <ul style="list-style-type: none"><li>• Generally assists the President as needed</li><li>• Supervises incoming and outgoing funds</li><li>• Supervises and manages the checkbook(s)</li><li>• Authorizes any league expenditure</li><li>• Provides monthly expenditure reports</li></ul> |
| Clerk          | <ul style="list-style-type: none"><li>• Records minutes of every meeting</li><li>• Prepares agendas with the President for every</li></ul>  |

- meeting
  - Maintains up-to-date by-laws, rules and regulations of the entire League and of each individual League.
  - Publicizes League meetings and events through the media and mailings
  - Manages and supervises his/her League
  - Submits to the Board of Directors for approval a list of coaches for his/her division
  - Schedules fields for practice
- Coordinators

**THE FOLLOWING POSITIONS ARE NON-VOTING MEMBERS:**

- Tournament Director/  
Tournament Committee
  - Arranges, manages and supervises all League tournaments both in town and away
  - Notifies and confirms tournaments in other towns
  - Schedules tournaments in Bourne and confirms the attendance of other towns
- Umpire-in-Chief
  - Recruits, supervises and schedules umpires
  - Acts as League representative of the umpires
- Snack Bar Managers
  - Maintains the snack bar and purchases food and supplies
  - Supervises snack bar volunteers for all scheduled tournaments and games

**ARTICLE 6 – Board Appointed Positions**

The following positions are appointed by the Board of Directors as soon as possible after the annual meeting. These are non-voting members.

- Equipment Manager
  - Procures and distributes all playing equipment and uniforms for the season
  - Collects the equipment at the end of the season and maintains it in the off-season

**ARTICLE 7 – CORI Requirements**

All Board members, coaches, assistant coaches and umpires must be subject to a CORI background check.

**ARTICLE 8 – Powers of the Board of Directors**

The Board of Directors shall be empowered to:

1. Establish and amend the League by-laws and rules
2. Discipline coaches, players, and parents of players in such situations as judged necessary by the Coordinator with the President.
3. Establish the registration fee annually as required by the Treasurer with the President.

4. In compliance with the Town of Bourne requirement regarding requests for price quotation, approve major financial expenditures as requested by the Treasurer with the President.

Any voting by the Board of Directors shall require a majority of the Directors.

Establishment and amendment of the League by-laws and Rules as well as the expulsion of a member from the League shall require a two-thirds vote of the Board members where a majority of the Board members are present and voting.